



2.4. Introduction to the Working Techniques on the Study

Basic data of the subject	
Academic Unit:	Faculty of Philology
Course title:	2.4. Introduction to the Working Techniques on the Study
Program:	German Language and Literature
Level:	Bachelor
Course status:	Obligatory (O)
Study year:	First year
Number of hours per week:	2+2
Credit value – ECTS:	5
Time / location:	University “Ukshin Hoti” Prizren
Lecturer:	Prof.dr. Brikena Kadzadej
Contact details:	@uni-prizren.com;
Course description:	<p>In this lecture we are talking about scientific working techniques in the study of German Language. Focusing on the methods of scientific work that will be taught in this lecture- is also for other subject’s fundamental, linguistics. To give students a clearer guidance, the following topics will be discussed during the lecture: How is a scientific paper written? How is a scientific report held? How is research literature required? Prepare a PowerPoint Presentation, the difference between text editions (Textausgaben), how do you read and interpret a scientific text? Etc.</p> <p>In this semester, the students get first-hand knowledge of what the study of German Language, and secondly the methods of scientific work for the Germans. Specifically, students learn about these key topics: How is a scientific paper written? How is a scientific report held? How is research literature required?</p>
Course objectives:	<p>In this lecture we are talking about scientific working techniques in the study of German Language. Focusing on the methods of scientific work that will be taught in this lecture- is also for other subject’s fundamental, linguistics.</p>
Learning outcomes:	<p>To give students a clearer guidance, the following topics will be discussed during the lecture: How is a scientific paper written? How is a scientific report held?</p>



	<p>How is research literature required? Prepare a PowerPoint Presentation, the difference between text editions (Textausgaben), how do you read and interpret a scientific text? Etc.</p> <p>In this semester, the students get first-hand knowledge of what the study of German Language, and secondly the methods of scientific work for the Germans. Specifically, students learn about these key topics: How is a scientific paper written? How is a scientific report held? How is research literature required?</p>		
Contribution on student load (must correspond with learning outcomes)			
Activity	Hours	Days/week	Total
Lectures	2	15	30
Exercise theoretical/laboratory	2	15	30
Practice work			
Contact with lecturer/consultations	1	9	9
Field exercises			
Mid-terms, seminars			
Homework	4	4	16
Individual time spent studying (at the library or home)	4	5	20
Final preparation for the exam	2	5	10
Time spent in evaluation (tests, quiz, final exam)	5	2	10
Projects, presentations, etc.			
Total			125
Teaching methods:	Lectures, exercises, discussions, consultations, semestral projects, homework, exams.		
Evaluation methods:	Regular and active attendance: 10%, Homeworks: 20%, Semestral project: 30%, Final exam: 40%.		
Literature			

<p>Basic Literature:</p>	<p>Basic Literature: Sittig, C. Arbeitstechniken Germanistik, überarbeitete und verbesserte Auflage, Klett, Stuttgart, 2013. Moennighoff, B./Meyer-Krentle, E. Arbeitstechniken Literaturwissenschaft, UTB, Stuttgart, 162013. Schäfer S./Heinrich D. Wissenschaftliches Arbeiten an deutschen Universitäten, IUDICIUM Verlag München, 2010.</p>
<p>Additional Literature:</p>	<p>Additional Literatur: Esselborn-Krumbiegel H. Richtig wissenschaftlich schreiben, UTB, Paderborn, 42016. Esselborn-Krumbiegel H. Von der Idee zum Text. Eine Anleitung zum wissenschaftlichen Schreiben, Schöningh, Paderborn, 4 2014. Grätz, F. Duden. Wie verfasst man wissenschaftliche Arbeiten?: Ein Leitfaden für das Studium und die Promotion, Dudenverlag, 2006. Karmasin, M./Ribing, R. Die Gestaltung wissenschaftlicher Arbeiten: Ein Leitfaden für Seminararbeiten, Bachelor-, Master- und Magisterarbeiten sowie Dissertationen, UTB, 7 2012</p>

Designed study plan:		
Week	Lectures	Exercises
<i>First week:</i>	Introduction (Course presentation and student assessment policy, Focus on research questions, What is information knowledge? Where to start? How to create a study plan?	Distribution of the homework topics.
<i>Second week:</i>	Module 1	Quizzes and case studies related to the topic of the first week lecture.
<i>Third week:</i>	Module 2	Quizzes and case studies related to the topic of the second week lecture.
<i>Fourth week:</i>	Module 3	Quizzes and case studies related to the topic of the third week lecture.



<i>Fifth week:</i>	Module 4	Quizzes and case studies related to the topic of the fourth week lecture.
<i>Sixth week:</i>	Module 5	Quizzes and case studies related to the topic of the fifth week lecture.
<i>Seventh week:</i>	Module 6	Quizzes and case studies related to the topic of the sixth week lecture.
<i>Eighth week:</i>	Module 7	Quizzes and case studies related to the topic of the seventh week lecture.
<i>Ninth week:</i>	Module 8	Quizzes and case studies related to the topic of the eighth week lecture.
<i>Tenth week:</i>	Module 9	Quizzes and case studies related to the topic of the ninth week lecture.
<i>Eleventh week:</i>	Module 10	Quizzes and case studies related to the topic of the tenth week lecture.
<i>Twelfth week:</i>	Module 11	Quizzes and case studies related to the topic of the eleventh week lecture.
<i>Thirteenth week:</i>	Module 12	Quizzes and case studies related to the topic of the twelfth week lecture.
<i>Fourteenth week:</i>	Module 13	Quizzes and case studies related to the topic of the thirteenth week lecture.
<i>Fifteenth week:</i>	Module 14	Presentation of the semester projects.

Academic policies and rules of conduct:

Students are obliged to attend lectures regularly, to take part in field study tours (excursion). Disconnection of mobile phones, timely access to the classroom and keeping quiet during the lecture hours are also mandatory.