



Orthography- Syllabus

Basic data of the subjekt	
Academic Unit:	Faculty of Philology
Course title:	Orthography
Program:	German Language and Literature
Level:	Bachelor
Course status:	Compulsory
Study year:	Second year
Number of hours per week:	2+1
Credit value – ECTS:	4
Time / location:	University “Ukshin Hoti” Prizren
Lecturer:	Prof. asoc. dr. Izer Maksuti
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Course description:	The course focuses on German spelling. Students are informed on the principles of German spelling (phonological, morphological), spelling rules, and the latest reform in spelling.
Course objectives:	Course objectives and Learning outcomes: - to know about the principles of German spelling - to master rules of German spelling; - to apply the norm of German spelling in practice; - to demonstrate knowledge on the principles of German spelling; - to apply the norm of German spelling; - to critically follow/view current developments in reform of German spelling.
Learning outcomes:	Course objectives and Learning outcomes: - to know about the principles of German spelling - to master rules of German spelling; - to apply the norm of German spelling in practice; - to demonstrate knowledge on the principles of German spelling; - to apply the norm of German spelling; - to critically follow/view current developments in reform of German spelling.
Contribution on student load (must correspond with learning outcomes)	



Activity	Hours	Days/week	Total
Lectures	2	15	30
Exercise theoretical/laboratory	1	15	15
Practice work	1	3	3
Contact with lecturer/consultations	1	10	10
Field exercises	1	3	3
Mid-terms, seminars	2	1	2
Homework	1	13	13
Individual time spent studying (at the library or home)	1	10	10
Final preparation for the exam	2	5	10
Time spent in evaluation (tests, quiz, final exam)	2	1	2
Projects, presentations, etc.	2	1	2
Total			100 hours (4 ECTS)
Teaching methods:	Lectures, exercises, discussions, consultations, semestral projects, homework, exams.		
Evaluation methods:	Regular and active attendance: 10%, Homeworks: 20%, Semestral project: 30%, Final exam: 40%.		
Literature			
Basic Literature:	<p>Duden. Die deutsche Rechtschreibung. <i>Das umfassende Standardwerk auf der Grundlage der neuen amtlichen Rechtschreibregeln</i>. Hrsg. von der Dudenredaktion. Bibliographisches Institut & F. A. Brockhaus AG, Mannheim [u. a.] 2016;</p> <p>Deutsche Rechtschreibung. <i>Regeln und Wörterverzeichnis</i>. Hrsg. von der Zwischenstaatlichen Kommission für deutsche Rechtschreibung. Narr, Tübingen 2016;</p>		



Additional Literature:	<p>Nerius, Dieter (2007): <i>Deutsche Orthographie. 4.</i>, neu bearb. Auflage. Hildesheim u.a.: Georg Olms Verlag.</p> <p>Staadten, Steffi (2006): <i>Rechtschreibung und Zeichensetzung endlich beherrschen: Regeln und Übungen</i> (Uni Tipps, Band 4400) Taschenbuch.</p>
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Designed study plan:		
Week	Lectures	Exercises
<i>First week:</i>	Introduction (Course presentation and student assessment policy, Focus on research questions, What is information knowledge? Where to start? How to create a study plan? Einführung	Distribution of the homework topics.
<i>Second week:</i>	Einführung in die Orthografie, Grundbegriffe	Quizzes and case studies related to the topic of the first week lecture.
<i>Third week:</i>	Zur Geschichte der deutschen Rechtschreibung	Quizzes and case studies related to the topic of the second week lecture.
<i>Fourth week:</i>	Die deutsche Rechtschreibung heute: Der Stand der Dinge – Zur Problematik der Rechtschreibreform	Quizzes and case studies related to the topic of the third week lecture.
<i>Fifth week:</i>	Orthografieprinzipien – Laut-Buchstaben-Beziehungen	Quizzes and case studies related to the topic of the fourth week lecture.
<i>Sixth week:</i>	Silbische Schreibungen	Quizzes and case studies related to the topic of the fifth week lecture.
<i>Seventh week:</i>	Morphologische Schreibungen	Quizzes and case studies related to the topic of the sixth week lecture.
<i>Eighth week:</i>	Fremdwortschreibung I	Quizzes and case studies related to the topic of the seventh week lecture.
<i>Ninth week:</i>	Fremdwortschreibung II	Quizzes and case studies related to the topic of the eighth week lecture.



<i>Tenth week:</i>	Groß-und Kleinschreibung	Quizzes and case studies related to the topic of the ninth week lecture.
<i>Eleventh week:</i>	Getrennt- und Zusammenschreibung I	Quizzes and case studies related to the topic of the tenth week lecture.
<i>Twelfth week:</i>	Getrennt- und Zusammenschreibung II	Quizzes and case studies related to the topic of the eleventh week lecture.
<i>Thirteenth week:</i>	Interpunktion I	Quizzes and case studies related to the topic of the twelfth week lecture.
<i>Fourteenth week:</i>	Zeichensetzung II	Quizzes and case studies related to the topic of the thirteenth week lecture.
<i>Fifteenth week:</i>	Zusammenfassung, Wiederholung, Vorbereitung für die Finalprüfung	Presentation of the semester projects.
Academic policies and rules of conduct:		
Students are obliged to attend lectures regularly, to take part in field study tours (excursion). Disconnection of mobile phones, timely access to the classroom and keeping quiet during the lecture hours are also mandatory.		